

<b>EXPENSES</b>	
<b>Administrative Expenses</b>	
Newsletter	\$450.68
<b>Office Supplies</b>	\$260.00
Bank Fees	\$213.00
Web Hosting	\$191.85
Printing Costs	140\$
Dropbox Plus plan	130\$
<b>Total</b>	<b>\$1,385.53</b>
<b>Internal Expenses</b>	
Board Honouraria	\$4,850.00
Leaving Exec Training	\$600.00
Board Meeting Expenses	\$500.00
Steward and Committee Liberations	\$6,480.00
Unit B	\$5,000.00
Pay equity	\$40,000.00
<b>General Meetings</b>	
<b>AGM January 2020</b>	
Facilitation	\$150.00
Food	\$150.00
<b>SGMs</b>	
SGM 1	\$70.00
SGM 2	\$70.00
Total on General Meetings with 2 SGMs	\$440.00
<b>Total</b>	<b>\$57,870.00</b>
<b>Outreach and Programming Expenses Account</b>	
Conference registration and attendance	\$900.00
Discretionary	\$1,000.00
Hardship Funding	\$1,500.00
Events and Outreach Materials	\$1,760
<b>Total</b>	<b>\$5,160</b>
<b>Payroll Expenses Account</b>	
Executive Salaries (Includes 3 Weeks of Unpaid Vacation)	
President	\$16,275
Internal	\$7,350.00
Labour's Relations	\$14,700.00
Communications	\$8,235
Floor Fellow	\$8,430.00
Treasurer	\$6,465.00
<b>Total Executive Salaries</b>	<b>\$61,455</b>
Accounting	\$205
Translation	\$1,800.00
Outreach	\$13,140.96
<b>Total</b>	<b>\$76,600.96</b>
<b>Other</b>	
Bargaining	\$5,700
Unforeseen Expenses	\$1,000
<b>TOTAL EXPENSES</b>	<b>\$147,716</b>

<b>INCOME</b>	
Unit B	\$5,000
Executive Liberations from McGill	\$25,650
Bargaining Research	\$5,700
Pay Equity	40,000
Membership Dues	\$61,000
Forecasted interest	\$1,000
<b>Total Income</b>	<b>\$138,350</b>
Predicted balance as of January 30th 2019	\$50,000
<b>Total Forecasted Assets</b>	<b>\$188,350</b>
Savings for 2019 - 2020	\$40,634

Admin Expenses									
Newsletter		\$450.68							
Office supplies		\$260.00							
Web Hosting		\$191.85							
Xerox		\$140.00							
Bank Fees		\$213.00							
Dropbox Plus		\$130.00							
<b>Total</b>		<b>\$1,385.53</b>							
GST rate		5%							
QST rate		9.975							
USD to CAD exchange rate prediction for 2019									
Jan	1.342		1.338-1.378	1.358	1.20%				
Feb	1.358		1.350-1.392	1.371	1.00%				
Mar	1.371		1.371-1.423	1.402	2.30%				
Apr	1.402		1.362-1.404	1.383	-1.40%				
May	1.383		1.364-1.406	1.385	0.10%				
Jun	1.385		1.351-1.393	1.372	-0.90%				
Jul	1.372		1.370-1.412	1.391	1.40%				
Aug	1.391		1.383-1.425	1.404	0.90%				
Sep	1.404		1.377-1.419	1.398	-0.40%				
Oct	1.398		1.384-1.426	1.405	0.50%				
Nov	1.405		1.405-1.469	1.447	3.00%				
Dec	1.447		1.395-1.447	1.416	-2.10%				
average		1.388	0.000	1.394	0.005				
avg Open-Close		1.391							

<b>Internal expenses</b>	
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Board Meeting Expenses	\$500.00
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Unit B	\$5,000.00
Pay Equity	\$40,000.00
<b>General Meetings Expenses</b>	
<b>January 2020 AGM</b>	
Facilitation	\$150.00
Food	\$150.00
<b>SGMs</b>	
Food	\$70.00
Total on General Meetings with 2 SGMs	\$440.00
<b>Total</b>	<b>\$57,870.00</b>

<b>Standing Committees*</b>	
<b>Committee</b>	<b>Meetings per month</b>
Bylaws & Policy	1-2
Finance	1-2
Mobilization	1-2
Grievance	1-2
Solidarity	1-2
Health & Safety	1-2 per year

<b>Ad-hoc Committees**</b>	
Hiring (twice per year)	12 hours per each hiring process

<b>Outreach and Programming Expenses Account</b>	
Conference Registration and Attendance	\$900.00
Discretionary	\$1,000.00
Hardship Funding	\$1,500.00
Events and Outreach Materials	\$1,760.00
<b>Total Outreach and Programming Expenses</b>	<b>\$5,160.00</b>

Executives' Payrolls				
Period Start	30st January 2019			
Period End	30th January 2020			
				<b>Total</b>
<b>VP Treasurer</b>	End of January 2019- End Of April 2019 (13 Weeks)	Beg May 2019- End August 2019 (17 weeks)	Beg September 2019-Ending January 2020 (22 weeks)	52 weeks
Hours per week	10	6	10	N/A
Pay with the dues	\$1,950.00	\$1,530.00	\$3,300.00	\$6,780.00
<b>VP Floor Fellow</b>	End of January 2019- Mid April 2019 (11 Weeks)	Mid April 2019- Mid August 2019 (17 Weeks)	Mid-August 2019-Ending January 2020 (24 weeks)	52 weeks
Hours per week	14	6	14	N/A
Pay with the dues	\$2,310.00	\$1,530.00	\$5,040.00	\$8,880.00
<b>Internal Affairs Officer</b>	Total	\$7,800.00		
	End of January 2019-End of January 2020			
Hours per week	10			
Pay with the dues	\$7,800.00			
<b>President</b>	End of January 2019- End Of April 2019 (13 Weeks)	Beg May 2019- End August 2019 (17 Weeks)	Beg September 2019-Ending January 2020 (22 weeks)	Total 52
Hours per week	23	20	23	N/A
Pay with the dues	\$4,485.00	\$5,100.00	\$7,590.00	\$17,175.00
<b>VP Labour Relations' Officer</b>	Total	\$15,600.00		
	End of January 2019-End of January 2020 (52 weeks)	52		
Hours per week	20	N/A		
Pay with the dues	\$15,600.00	\$15,600.00		
<b>VP Communications Officer</b>	End of January 2019-End of June 2019 (21 weeks)	Beg July 2019-End August 2019 (9 weeks)	Beg September 2019- End January 2020 (21 weeks)	Total 56
Hours per week	12	11	11	
Pay with the dues	\$3,780.00	\$1,485.00	\$3,465.00	\$8,730.00
Executives' Mandatory Vacation				
Position	Mandatory Vacation time in Work hours	Mandatory Vacation time in Work Weeks	Mandatory Vacation time in Cash Δ	
Treasurer	21	3 weeks of 7 hours	\$315.00	
	315			
Floor Fellow representative	30	3 weeks of 10 hours	\$450.00	
	450			
Internal Affairs Officer	30	3 weeks of 10 Hours	\$450.00	
	450			
President	60	3 Weeks on 20 hours	\$900.00	
	900			
Labour Relations' Officer	60	3 weeks on 20 hours	\$900.00	
	900			
Communications' Officer	33	3 weeks on 11 hours	\$495.00	
<b>TOTAL</b>	<b>495</b>		<b>\$3,510.00</b>	
<b>Exec Payroll Summary</b>				
Exec Payroll Total				
Payroll Total with Unpaid Vacation				
Employee Payroll				
<b>Translator</b>				
Total Newsletters	15			
Max words Per newsletter	550			
Rate per work	\$0.20			
<b>Total</b>	<b>\$1,650.00</b>			
<b>Outreach Coordinators</b>	Peak Periods			
Hours per week	11			
Wage per hour	15.38			
Number of Weeks	8			
Total for 1 Coordinator	\$1,353.44			
Total for 2 Coordinators	\$2,706.88			
	Regular Periods			
Hours per week	7			
Wage per hour	15.38			
Number of Weeks	44			
Total for 1 Coordinator	\$4,737.04			
Total for 2 Coordinators	\$9,474.08			
Total Pay	\$12,180.96			
Travel Stipend for 2 Coordinators	960			
<b>Total</b>	<b>\$13,140.96</b>			
<b>SUMMARY</b>				

Accounting	\$205			
Translation	\$1,650.00			
Outreach	\$13,140.96			
Exec Payroll	\$52,890.00			
<b>TOTAL PAYROLL</b>	<b>\$67,885.96</b>			

**Bargaining Research\***

Income on May 31 2019	\$5,700
*Outlined in 10.13 of the Collective Agreement	



<b>INCOME</b>	
Unit B	\$5,000
Executive Liberations from McGill	\$25,650
Bargaining Research	\$5,700
Pay Equity	40,000
Membership Dues*	\$61,000
Interest*	\$1,000
<b>Total Income</b>	<b>\$138,350</b>
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*Estimated	