

Salary Details for MUNACA Replacement Employees

MUNACA replacement employees are classified into 2 employee groups, depending on the length of their assignment. Make sure you are receiving the benefits that correspond to your current position.

GROUP 1

Are you a FULL-TIME worker on a contract of 6 MONTHS OR MORE, replacing a MUNACA employee? Then you should:

- 1) Earn at least the entry-level salary of the MUNACA salary for your position (see minimum hourly rates on the following pages).
- 2) Accumulate one PAID sick day per month, up to 6 months. Un-used sick days expire May 31st of the subsequent year.
- 3) Receive written notice that you have passed your probationary period (60 days).
- 4) Have hiring priority over external candidates, once you pass your probationary period.
- 5) Receive a paid indemnity of approximately double your daily salary for working the day before, the day of, or the day after a Legal Holiday (See Article 26 of Collective Agreement).

GROUP 2

Are you a FULL-TIME worker on a contract of LESS THAN 6 MONTHS, replacing a MUNACA employee? Then, you should:

- 1) Earn at least 80% of the entry-level salary of the MUNACA salary for your position (see minimum hourly rates on the following pages).
- 2) Receive a paid indemnity of approximately double your daily salary for working the day before, the day of, or the day after a legal holiday (see Article 26 of Collective Agreement).
- 3) If you stay in your position longer than 6 months, you become a Group 1 employee and become entitled to all Group 1 benefits, including the salary increase.

APPENDIX 7 GENERIC JOB DESCRIPTIONS

APPENDIX 7 GENERIC JOB DESCRIPTIONS in ALPHABETICAL ORDER

PED TITLE	LEVEL	PED NO
ACCOUNTING CLERK	5	00013
ACCOUNTING CLERK/SECRETARY	6	00125
ACCOUNTING COORDINATOR	9	00044
ACCOUNTS ADMINISTRATOR	8	00103
ACQUISITIONS AND SERVICES ASSISTANT	5	00238
ACQUISITIONS AND CIRCULATION ASSISTANT	5	00232
ADMINISTRATIVE AFFAIRS ASSISTANT	8	00062
ADMINISTRATIVE AND STUDENT AFFAIRS COORDINATOR	10	00117
ADMINISTRATIVE COORDINATOR	9	00034
AGRONOMY TECHNICIAN	10	00135
ANIMAL ATTENDANT	3	00008
ANIMAL HEALTH COORDINATOR	14	00206
ANIMAL HEALTH TECHNICIAN	11	00071
ANIMAL SCIENCE COORDINATOR	12	00187
ANIMAL SCIENCE TECHNICIAN	9	00075
ASSISTANT BUILDING DIRECTOR	4	00216
ASSISTANT STAGE MANAGER	9	00112
ATHLETIC FACILITY ATTENDANT	4	00031
AUDIOVISUAL, GRAPHIC DESIGN AND PHOTOGRAPHY TECHNICIAN	11	00079
AUDIOVISUAL, GRAPHIC DESIGN AND PHOTOGRAPHY COORDINATOR	14	00186
AUDIOVISUAL SUPPORT TECHNICIAN	3	00080
BOOK MENDER	2	00164
BUILDING AND GROUNDS MAINTENANCE WORKER	5	00005
BUILDING PROJECTS COORDINATOR	13	00211
BUILDING SUPERINTENDENT	3	00226
BUILDING TECHNOLOGIST	9	00068
BUILDING TECHNOLOGY COORDINATOR	12	00210
CAFÉ CLERK	1	00222
CASHIER – BOOKSTORE	4	00051
CASHIER COORDINATOR	7	00126
CATALOGUING EDITOR AND ACQUISITIONS ASSISTANT	9	00182
CHIEF AGRONOMY TECHNICIAN	12	00202
CHIEF ANIMAL HEALTH TECHNICIAN	12	00207
CHIEF ANIMAL SCIENCE TECHNICIAN	11	00199
CHIEF AUDIOVISUAL, GRAPHIC DESIGN, AND PHOTOGRAPHY TECHNICIAN	12	00197
CHIEF DENTAL TECHNICIAN	11	00208
CHIEF ELECTRON MICROSCOPY TECHNICIAN	12	00198
CHIEF ELECTRONICS TECHNICIAN	12	00195
CHIEF HORTICULTURE TECHNICIAN	11	00209

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PED TITLE	LEVEL	PED NO
CHIEF NETWORK TECHNICIAN	11	00203
CHIEF PLANT SCIENCE TECHNICIAN	11	00201
CHIEF RESEARCH TECHNICIAN	13	00194
CHIEF SHOP TECHNICIAN	12	00200
CHIEF THANATOLOGY TECHNICIAN	13	00224
CHIEF WASTE DISPOSAL TECHNICIAN	9	00225
CLEANER	2	00230
CLEANING SERVICE COORDINATOR	3	00221
CLINICAL TECHNICIAN	9	00152
COMMUNICATIONS AND PUBLICATIONS COORDINATOR	6	00176
COMPUTER CODES COORDINATOR	2	00115
COMPUTER LABORATORY COORDINATOR	6	00171
COMPUTER PRODUCTION COORDINATOR	5	00130
COMPUTER PRODUCTION OPERATOR	3	00032
COMPUTER SUPPORT TECHNICIAN	6	00183
COMPUTER TECHNICAL ASSISTANT	4	00084
CONFERENCES AND SPECIAL EVENTS COORDINATOR	9	00091
COURSE COORDINATOR	14	00205
COURSE TECHNICIAN	12	00154
CURATORIAL TECHNICIAN	11	00110
CUSTOMER SERVICES ASSISTANT	6	00157
CUSTOMER SERVICES CLERK	4	00088
CUSTOMER SERVICES COORDINATOR	9	00097
DATA ENTRY CLERK	4	00090
DATA PROCESSING COORDINATOR	5	00181
DENTAL ASSISTANT	7	00009
DENTAL HYGIENIST	9	00163
DENTAL TECHNICIAN	9	00065
DEPUTY BUILDING DIRECTOR/ SAFETY OFFICER	6	00219
DISPATCHER	6	00106
DOCUMENTATION TECHNICIAN	11	00038
DUPLICATION SERVICE OPERATOR	2	00027
ELECTRON MICROSCOPY COORDINATOR	14	00190
ELECTRON MICROSCOPY TECHNICIAN	11	00072
ELECTRONICS COORDINATOR	14	00191
ELECTRONICS TECHNICIAN	11	00039
ELECTRONICS TECHNOLOGIST	8	00184
ENVIRONMENTAL HEALTH & SAFETY TECHNICIAN	8	00109
EXAMINATIONS COORDINATOR	9	00214
FIELD RESEARCH COORDINATOR	12	00188
FOOD SERVICES COORDINATOR	9	00133
FURNITURE AND MOVING COORDINATOR	5	00114

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PED TITLE	LEVEL	PED NO
GLASS BLOWING TECHNICIAN	7	00073
HEAD STOREKEEPER	10	00024
HEAD LIBRARY CLERK	11	00234
HEAD PORTER	3	00127
HORTICULTURE TECHNICIAN	8	00134
IMAGING AND COMPUTER COORDINATOR	14	00189
INFECTION CONTROL TECHNICIAN	8	00166
INFORMATION CLERK	4	00042
INFORMATION TRANSPORT SYSTEMS TECHNICIAN	11	00150
LABORATORY ASSISTANT	1	00004
LABORATORY COORDINATOR	14	00119
LABORATORY TECHNICIAN	9	00037
LANGUAGE LABORATORIES ATTENDANT	2	00061
LIBRARY CLERK (CIRCULATION SERVICES)	5	00137
LIBRARY CLERK (TECHNICAL SERVICES)	5	00138
LIBRARY CONSERVATION TECHNICIAN	9	00101
LIBRARY SERVICES ASSISTANT	3	00087
LOCAL AREA NETWORK TECHNICIAN	9	00040
MEDICAL RESEARCH PROGRAM COORDINATOR	8	00092
NETWORK TECHNICIAN	11	00162
NIGHT STEWARD	4	00021
NURSE	14	00111
NURSE COORDINATOR	15	00156
OFFICE CLERK	1	00043
PATHOLOGY COORDINATOR	14	00192
PATHOLOGY TECHNICIAN	11	00179
PATIENT SERVICES COORDINATOR	8	00070
PAYROLL CLERK	5	00047
PETROLOGY COORDINATOR	12	00082
PHYSICAL SCIENCES TECHNICAL ASSISTANT	5	00229
PHYTOTRON TECHNICAL ASSISTANT	4	00212
PIANO TECHNICIAN	6	00104
PLANT SCIENCE TECHNICIAN	9	00116
PORTER	2	00128
PRINTING AND MAIL SHOP COORDINATOR	8	00093
PURCHASING CLERK	6	00242
RADIATION SAFETY TECHNICIAN	8	00245
RECEIVING CLERK	4	00057
RECORDS CLERK	4	00045
RECORDS COORDINATOR	7	00095
RECRUITMENT AND PLACEMENT CLERK	7	00165
RESEARCH TECHNICIAN (BIO-MED)	12	00153
RESIDENCES COORDINATOR	4	00141

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PED TITLE	LEVEL	PED NO
SECRETARY	8	00033
SECURITY AND PUBLIC RELATIONS COORDINATOR	7	00215
SERVICE CENTER REPRESENTATIVE	9	00010
SERVICE REPRESENTATIVE	9	00014
SECURITY AND TELECOMMUNICATIONS TECHNICIAN	7	00142
SENIOR ACCOUNTING CLERK	6	00015
SENIOR ACCOUNTS ADMINISTRATOR	9	00217
SENIOR ADMINISTRATIVE AND STUDENT AFFAIRS COORDINATOR	11	00170
SENIOR ADMINISTRATIVE COORDINATOR	11	00169
SENIOR ATHLETIC FACILITY ATTENDANT	5	00160
SENIOR BUILDING SUPERINTENDENT	5	00223
SENIOR CATALOGUING EDITOR & ACQUISITIONS ASSISTANT	11	00213
SENIOR COMMUNICATIONS AND PUBLICATIONS COORDINATOR	8	00220
SENIOR DOCUMENTATION TECHNICIAN	12	00228
SENIOR LIBRARY CLERK-CIRCULATION SERVICES	9	00018
SENIOR LIBRARY CLERK-TECHNICAL SERVICES	9	00193
SENIOR LIBRARY SYSTEMS TECHNICIAN	9	00236
SENIOR PATIENT SERVICES COORDINATOR	9	00227
SENIOR PAYROLL CLERK	6	00056
SENIOR RECORDS CLERK	6	00243
SENIOR REFERENCE ASSISTANT AND CATALOGUING EDITOR	12	00237
SENIOR RESIDENCES COORDINATOR	6	00147
SENIOR SPECIALIZED CATALOGUING EDITOR & ACQUISITIONS ASSISTANT	12	00244
SERVICE PERSON	2	00030
SHIPPING & RECEIVING COORDINATOR	7	00161
SHIPPING AND RECEIVING CLERK	5	00066
SHOP COORDINATOR	14	00185
SHOP TECHNICIAN	10	00081
SPECIALIZED CATALOGUING EDITOR AND ACQUISITIONS ASSISTANT	12	00239
STACK ASSISTANT	1	00017
STAGE MANAGER	11	00105
STOREKEEPER	6	00023
STUDENT AFFAIRS COORDINATOR	9	00046
STUDENT PLACEMENT COORDINATOR	9	00235
SWITCHBOARD OPERATOR/RECEPTIONIST	3	00041
TECHNICAL ASSISTANT	5	00006
TELECOMMUNICATIONS CLERK	6	00069
THANATOLOGY TECHNICIAN	12	00113
TIMETABLE AND SCHEDULING SECRETARY	8	00241
TIMETABLE AND SCHEDULING COORDINATOR	8	00094
WASTE DISPOSAL ASSISTANT	5	00178
WASTE DISPOSAL TECHNICIAN	6	00108

**MINIMUM HOURLY SALARY RATE FOR AMUSE GROUP 1 AND 2 EMPLOYEES
VALID JUNE 1st 2012 TO JUNE 1ST, 2013**

Level	Group 1	Group 2
1	16.82	13.46
2	17.04	13.64
3	17.33	13.87
4	17.62	14.1
5	18.1	14.48
6	18.48	14.79
7	18.86	15.01
8	19.33	15.47
9	19.81	15.85
10	20.36	16.29
11	21.26	17.01
12	21.96	17.57
13	22.74	18.2
14	24.01	19.21
15	25.01	20.01

**MINIMUM HOURLY SALARY RATE FOR AMUSE GROUP 1 AND 2 EMPLOYEES
VALID JUNE 1st 2013 TO JUNE 1ST 2014**

Level	Group 1	Group 2
1	17.07	13.66
2	17.3	13.84
3	17.59	14.08
4	17.88	14.3
5	18.37	14.7
6	18.76	15.01
7	19.14	15.32
8	19.62	15.46
9	20.11	16.01
10	20.67	16.54
11	21.58	17.27
12	22.29	17.84
13	23.08	18.47
14	24.37	19.5
15	25.39	20.32